



# Norton Space and Aeronautics Academy

503 E. Central Avenue, San Bernardino, CA 92408

## ELAC MEETING MINUTES/*Minutos de la reunión de ELAC*

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Date: Thursday, November 3, 2011  
Start Time: 8:30 a.m.  
Attendees: Principal Jan Corea; Teachers: Maestras Renee Rosas and Malena; Vice President: Veronica Reyes; Parent Representatives: Diana Zarate, Teresa Lemus, Judith Quintero, Jovita Cuevas, and Aldonsa Perez

### **Outcomes**

- Welcome
- ELAC new members nominations and elections
- ELAC on NSAA webpage
- CELDT update
- Title III funding Update
- CABE- Funds available for parents
- Project INSPIRE Update
- Plan for next ELAC meeting

### **Agenda**

- Welcome
- Review Minutes from last meeting
- Describe ELAC to new families
- ELAC new member elections for this school
- ELAC is on our NSAA website
- CELDT update
- Project INSPIRE Update for this school year
- Other Items/Open Discussion
- Plan next meeting
- Close of the Meeting

### **Welcome**

President Rosas began the meeting by welcoming all the ELAC committee members and parent representatives.



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### **Review minutes from last meeting**

Maestra Peterson went over the minutes from the last meeting, dated September 15, 2011, in Spanish.

### **ELAC new member nominations and elections**

Mrs. Corea shared that we are still waiting for nominations forms to be returned. About 12 forms have been submitted by families. Election ballots for voting will be sent in the upcoming Wednesday Folders. New ELAC positions will be formally installed in January 2012.

### **ELAC on NSAA webpage**

Mrs. Corea shared with the committee that the ELAC Minutes are now posted on the NSAA website.

### **CELDT update**

All CELDT testing has been completed in October. Letters with unofficial test scores were sent out to families from the school site last week. Official test scores will be sent out in February. Ms. Villagrana will be making appointments with families of English Learner to discuss the official scores, as well as answer any questions. Mrs. Corea reported that there may be three students who qualify to redesignate as bilingual/RFEP (Redesignated Fluent English Proficient), based on a variety of components such as official test scores, their academic achievement on report card standards, teacher observation and recommendations, as well as their reading assessments in both languages (EDL for Spanish and DRA for English). A Celebration to honor their achievement is planned for the March 2012 meeting with a potluck and an Achievement Certificate.

### **CABE Conference Participation**

Mrs. Corea shared that she was nominated to be the Treasurer on the Board of Directors of CABE. Her being elected to the Board of Directors would provide a great partnership and great resources for our school. Principal Corea also informed the committee that there are enough Title III funds for 8 parents to attend the CABE Regional Conference this year in May. It will be held at the Mission Inn in Riverside, California. In addition, it was suggested by President Rosas that at each meeting a different parent who had the opportunity to attend a previous CABE workshop could highlight what they learned with the group.



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### **Project Inspire Update**

President Rosas informed the committee that she is still trying to contact Ms. Necco to schedule the INSPIRE workshops. She suggested that the committee poll parents with what their concerns are so that we could provide the support that is needed for the concerns they face at home. Ms. Quintero said that she would like to know how to help her kids when they don't understand a particular subject area. A discussion ensued with other parents sharing tips they had learned from previous CBE sessions on this topic.

Ms. Reyes stated that it would be really useful to have the Love and Logic materials translated into Spanish so that parents could use the resources at home. Mrs. Corea stated that Mr. Vega could help translate these materials. In addition, Mrs. Corea stated that some other possible themes for upcoming meetings could include: Immigration, healthy lifestyle choices, computer classes for parents, child safety awareness, mental health awareness, and university prep (for example how to raise awareness about and readiness for the SAT, ACT and AP classes). It was also suggested that perhaps parents could rotate and each present on a topic that they have knowledge about for a meeting's theme and that guest speakers would be invited to inform the group on that month's themes.

Mrs. Corea suggested that the January 2012 meeting would be on health and wellness. It was suggested that the meeting date be moved to January 19<sup>th</sup> so that more parents could be reminded of the meeting after the Winter Vacation, as well as having enough time to contact a bilingual guest speaker from Loma Linda University. Mrs. Reyes said she would be able to contact and coordinate the guest speaker for the next meeting.

### **Other Items/Open Discussion**

Mrs. Corea said that ESL classes have been requested by both Spanish and English speaking parents. The instructor is available to come to campus every other Monday. Ms. Villagrana and Ms. Corea are coordinating the dates for the classes. The goal would be to start classes in December and have two classes before the Winter Vacation. Mrs. Corea said that she would be asking Mr. Vega or another bilingual parent to fill in for the week that the instructor was not available to come. She asked ELAC parents to please try to go to the ESL classes to act as Spanish language models for English speaking parents as well. Classes will be held Monday mornings at either 8:30 or 10:00 a.m. in K2 or the Cafeteria. Although childcare is not provided, it was suggested that parents could take turns watching the children or that a small play area could be sectioned off in the room with quiet activities.



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It was also suggested that Ms. Zarate act as a PTO liaison and share out the current PTO information with the committee at every meeting.

**Planning for the next meeting**

Items to be discussed at the next meeting include: Nominations for ELAC positions, highlight on health and wellness, Project INSPIRE workshop dates and topics, confirmation of which parents will be participating in the CABE Conference, and a presentation by Mrs. Lemus on how to coordinate homework time for multiple children.

Meeting was concluded at 9:29 a.m.